

APA-1
07/04

TRANSMITTAL SHEET FOR
NOTICE OF INTENDED ACTION

Control _____ Department or Agency Secretary of State

Rule No. 820-2-2-.24

Rule Title: Mail-In Voter Registration Form.

X New _____ Amend X Repeal _____ Adopt by Reference _____

Would the absence of the proposed rule significantly harm or endanger the public health, welfare, or safety? Yes

Is there a reasonable relationship between the state's police power and the protection of the public health, safety, or welfare? Yes

Is there another, less restrictive method of regulation available that could adequately protect the public? No

Does the proposed rule have the effect of directly or indirectly increasing the costs of any goods or services involved and, if so, to what degree? No

Is the increase in cost, if any, more harmful to the public than the harm that might result from the absence of the proposed rule? No

Are all facets of the rulemaking process designed solely for the purpose of, and so they have, as their primary effect, the protection of the public? Yes

Does the proposed rule have an economic impact? No

If the proposed rule has an economic impact, the proposed rule is required to be accompanied by a fiscal note prepared in accordance with subsection (f) of Section 41-22-23, Code of Alabama 1975.

Certification of Authorized Official

I certify that the attached proposed rule has been proposed in full compliance with the requirements of Chapter 22, Title 41, Code of Alabama 1975, and that it conforms to all applicable filing requirements of the Administrative Procedure Division of the Legislative Reference Service.

Signature of certifying officer _____

Date February 14, 2015

REC'D & FILED

FEB 19 2015

Office of the Secretary of State
Administrative Division

NOTICE OF INTENDED ACTION

AGENCY NAME: Secretary of State

RULE NO. & TITLE: 820-2-2-.24 Mail-In Voter
Registration Form.

INTENDED ACTION: Repeal existing rule and file new rule.

SUBSTANCE OF PROPOSED ACTION: This proposed repeal and replacement of rule 820-2-2-.24 is necessary to update the mail-in voter registration form.

TIME, PLACE, MANNER OF PRESENTING VIEWS:

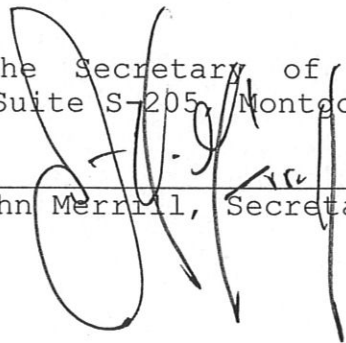
Views may be presented orally or in writing and should be addressed to Jean Brown, Chief Legal Advisor, Office of the Secretary of State, P.O. Box 5616, Montgomery, Alabama 36103; 334-242-7202.

FINAL DATE FOR COMMENT AND COMPLETION OF NOTICE:

April 3, 2015.

CONTACT PERSON AT AGENCY:

John Merrill, Office of the Secretary of State, State Capitol, 600 Dexter Avenue, Suite S-205, Montgomery, Alabama 36104; 334-242-7200.



John Merrill, Secretary of State

REPEALED

**STATE OF ALABAMA
OFFICE OF THE SECRETARY OF STATE
ELECTIONS DIVISION
ADMINISTRATIVE CODE**

820-2-2-.24

Mail-In Voter Registration Form. (REPEALED)



**State of Alabama Voter Registration Application
Instructions Regarding Proof of Citizenship for the Purpose of Registering to Vote**

You must provide satisfactory evidence of U.S. citizenship when registering to vote in the State of Alabama.

You do not need proof of citizenship if you are registered to vote and you are using this form to update your registration record.

- 1) Proof of U.S. citizenship is established by providing an original or legible photocopy or a copy in digital or other electronic format of ONE of the following documents:
 - Driver's license or nondriver's ID card issued by division of motor vehicles or equivalent governmental agency of any state within the U.S. provided that the governmental agency of another state within the U.S. requires proof of lawful presence (i.e., U.S. citizenship) as a condition of issuance of the driver's license or nondriver's ID card and that the driver's license or nondriver's ID card contains appropriate indicia showing proof of U.S. citizenship. **Alabama driver's license or nondriver's ID card must be a "Star" license or ID.**
 - Birth certificate indicating birth in the U.S. or one of its territories.
 - Pertinent pages of a valid or expired U.S. passport identifying applicant and applicant's passport number, or presentation of U.S. passport to Board of Registrars.
 - U.S. naturalization documents or the number of certificate of naturalization. If only number of certificate of naturalization is provided, applicant shall not be registered until number of certificate of naturalization is verified with U.S. Bureau of Citizenship and Immigration Services by Board of Registrars pursuant to 8 U.S.C. §1373(c).
 - Other documents or methods of proof of U.S. citizenship issued by federal government pursuant to Immigration and Nationality Act of 1952 and amendments thereto.
 - Bureau of Indian Affairs card number, tribal treaty card number, or tribal enrollment number.
 - Consular report of birth abroad of U.S. citizen.
 - Certificate of citizenship issued by U.S. Citizenship and Immigration Services.
 - Birth certificate issued by U.S. State Department.
 - American Indian card with KIC classification issued by U.S. Dept. of Homeland Security.
 - Final adoption decree showing applicant's name and U.S. birthplace.
 - Official U.S. military record of service showing applicant's place of birth in the U.S.
 - Extract from U.S. hospital birth record created at time of birth showing applicant's U.S. place of birth.
 - Federal confirmation of U.S. citizenship under 8 U.S.C. §1373.
- 2) If you were born in Alabama and do not have one of the documents listed in section 1, the Alabama Department of Public Health will send a birth certificate to your county Board of Registrars at no cost to you. Please fill out the attached Form HS-89, "Affidavit and Application for a Certification of an Alabama Birth Record for Alabama Voter Registration Use," and submit it to your county Board of Registrars.
- 3) If you believe you have proof of U.S. citizenship that is not listed in section 1, you may apply to your county Board of Registrars for a hearing to determine your U.S. citizenship for voting purposes. Please fill out the attached Form C-4 and submit it to your county Board of Registrars.

NVRA-2
COLLEGE OF BUSINESS

FOR USE BY U.S. CITIZENS ONLY ♦ FILL IN ALL BOXES ON THIS FORM ♦ PLEASE USE INK ♦ PRINT LEGIBLY

- ▶ Register to vote in Alabama.
- ▶ Update your voter registration record, if you have changed your name or address.

- ▶ Reside in Alabama and be a citizen of the United States.
- ▶ Provide satisfactory evidence of U.S. citizenship. You do not need proof of citizenship if you are registered to vote and you are using this form to update your registration record.
- ▶ Be at least 18 years of age on or before election day.
- ▶ Not have been convicted of a disqualifying felony, or if you have been convicted, you must have had your civil rights restored.
- ▶ Not have been declared "mentally incompetent" by a court.

Voter registration and updating of voter records is closed during the ten days prior to each election in Alabama.

PROOF OF CITIZENSHIP REQUIRED: You must send with this application a legible photocopy or a copy in digital or other electronic format one of the documents listed on the Instruction Sheet. **IDENTIFICATION REQUIREMENT:** You will be required to present a valid form of ID when you vote absentee or at your polling place.

Are you a citizen of the United States of America?	<input type="checkbox"/> Yes <input type="checkbox"/> No	← ATTENTION! If you answer "No" to either of these questions, do not complete this application.
Will you be 18 years of age on or before election day?	<input type="checkbox"/> Yes <input type="checkbox"/> No	

① Print Your Name:		Last		First		Middle		Driver's License Number: <div style="display: inline-block; width: 40px; height: 30px; border: 1px solid black; vertical-align: middle;"></div> <div style="display: inline-block; width: 40px; height: 30px; border: 1px solid black; vertical-align: middle;"></div> <div style="display: inline-block; width: 100px; height: 30px; border: 1px solid black; vertical-align: middle;"></div>	
② Print Maiden Name / Former Name (if reporting a change of name)								IF YOU HAVE NO DRIVER'S LICENSE NUMBER Last four digits of Social Security number: <div style="display: inline-block; width: 30px; height: 30px; border: 1px solid black; vertical-align: middle;"></div> <div style="display: inline-block; width: 30px; height: 30px; border: 1px solid black; vertical-align: middle;"></div> <div style="display: inline-block; width: 30px; height: 30px; border: 1px solid black; vertical-align: middle;"></div> <div style="display: inline-block; width: 30px; height: 30px; border: 1px solid black; vertical-align: middle;"></div>	
③ Home Telephone		④ Work Telephone		⑤ Inside City Limits?		If yes, please name the city:		⑥ County where you live	
()		()		<input type="checkbox"/> Yes <input type="checkbox"/> No					
Addresses	Current	Address where you live: (Do not use post office box)		Print House Number and Street		City		State ZIP	
		Address where you receive your mail:		Print House Number and Street (or PO Box)		City		State ZIP	
	Old	Address where you were last registered to vote: (Do not use post office box)		Print House Number and Street		City		County State ZIP	

⑧ Date of Birth (month, day, year) <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">⑪ Place of Birth</td> <td style="width: 25%;">City</td> <td style="width: 25%;">County</td> <td style="width: 25%;">State</td> <td style="width: 20%;">Country</td> </tr> </table>	⑪ Place of Birth	City	County	State	Country
⑪ Place of Birth	City	County	State	Country		
⑨ Race (check one) <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div><input type="checkbox"/> White</div> <div><input type="checkbox"/> Black</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div><input type="checkbox"/> Asian</div> <div><input type="checkbox"/> American Indian</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div><input type="checkbox"/> Hispanic</div> <div><input type="checkbox"/> Other</div> </div>	<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> ⑫ Map / Diagram <small>If your house has no street number or name, please draw a map of where your house is located. Please include roads and landmarks.</small> </div> <div style="border: 1px solid black; padding: 5px;"> ⑬ Did you receive assistance? <small>If you are unable to sign your name, who helped you fill out this application? Give name, address and phone number (phone number is optional).</small> </div>					
⑩ Sex (check one) <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div><input type="checkbox"/> Female</div> <div><input type="checkbox"/> Male</div> </div>						
REGISTRARS USE ONLY						
County Pct _____ City Pct _____ CITIZENSHIP PROOF PER _____ DATE APPROVED _____ <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div> <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div> <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div>						
Voter Declaration - Read and Sign Under Penalty of Perjury <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <ul style="list-style-type: none"> ▶ I am a U.S. citizen ▶ I live in the State of Alabama ▶ I will be at least 18 years of age on or before election day ▶ I am not barred from voting by reason of a disqualifying felony conviction ▶ I have not been judged "mentally incompetent" in a court of law </div> <div style="width: 45%;"> <p>I solemnly swear or affirm to support and defend the constitution of the United States and the State of Alabama and further disavow any belief or affiliation with any group which advocates the overthrow of the governments of the United States or the State of Alabama by unlawful means and that the information contained herein is true, so help me God.</p> </div> </div>						
Your Signature: _____ Date: _____ <small>If you select "yes" on this statement, you must provide the following information:</small>						

The decision to register to vote is yours. If you decide to register to vote, the office at which you are submitting this application will remain confidential and will be used only for voter registration purposes. If you decline to register to vote, your decision will remain confidential and will be used only for voter registration purposes.



Questions? Call the Elections Division at 1-800-274-8683 or 334-242-7210

To mail, put the address of your county Board of Registrars on the lines below.

AUTAGA COUNTY PO Box 180238 Peachtree 36069-0238 (334) 358-6747	CHOCTAW COUNTY 117 S. Mulberry Ave Ste 1 Bulder 36044-0132 (205) 458-2531	DALLAS COUNTY PO Box 987 Shirley 36702-0087 (334) 874-2534	JACKSON COUNTY PO Box 148 Crosslawn 35788-0148 (256) 574-8339 (256) 574-8335	MAKON COUNTY PO Box 964 Hamilton 36870-0964 (205) 811-3625	ST. CLAIR COUNTY 1311 Ogden Ave Ste B-25 Pike City 35115 (205) 338-3854
BALDWIN COUNTY PO Box 1517 Day Merida 36507-1507 (251) 837-0305	CLARKE COUNTY PO Box 10 Gowrie 36351-0010 (251) 275-3062	DEKALB COUNTY 111 Grand Ave SW Ste 105 Fort Payne 35967 (256) 816-5046	JEFFERSON COUNTY 715 R. Arnegnon J. Blvd N Birmingham 35203-0115 (205) 325-6500	MARSHALL COUNTY 474 Board Ave Ste 115A Goshier 35875-1122 (256) 511-7748	BUNTER COUNTY PO Box 781 Livingstone 35870-0781 (205) 852-7812
BARBOUR COUNTY PO Box 432 Dayton 36016-0402 (334) 775-8379	CLAY COUNTY PO Box 446 Aurora 36251-0446 (256) 354-7815	ELMORE COUNTY 100 E. Commerce St Rm 205 Vernon 36282-2745 (334) 567-1110 (334) 567-1127	LAMAR COUNTY PO Box 138 Vernon 35580-0138 (205) 895-4348 (205) 895-8197	MOBILE COUNTY 151 Governmental St Ste 105 Mobile 36602 (251) 674-8586 (251) 674-8587	TALLADEGA COUNTY 400 N. Harbor Ave Bryant 35153-2010 (256) 248-1007 (256) 248-1014
BBB COUNTY 8 Court Square W Centerville 35042 (205) 828-2102	CLIBURN COUNTY 100 E. Broad St Rm 108 Eufaula 36027 (334) 687-1565	ESCAMBIA COUNTY PO Box 532 Brewton 36427-0532 (251) 887-0241 (251) 887-0312	LAUDERDALE COUNTY PO Box 1058 Finnick 35030-1058 (256) 750-5840 (256) 750-5841	MONROE COUNTY PO Box 912 Monroeville 36481-0912 (251) 743-1017 x141	TALLADEGA COUNTY 400 N. Harbor Ave Bryant 35153-2010 (256) 248-1007 (256) 248-1014
BLOUNT COUNTY 222 Second Ave E Rm B-5 Oxford 37351 (205) 625-4182	COFFEE COUNTY 6 County Complex New Brimley 36311-0791 (334) 894-6347	ETOWAH COUNTY 800 Forest Ave Ste 106 Gadsden 35901-3551 (256) 543-5344	LAWRENCE COUNTY 14451 Mound Street Ste 340 Moulton 36057 (256) 874-2460 (256) 874-2461	MONTGOMERY COUNTY PO Box 1647 Montgomery 36102-1647 (334) 832-1215	TALLAPOOSA COUNTY 125 N. Broadway St Rm 20 Dadeville 36853-1311 (256) 825-1881
BULLOCK COUNTY 217 Plains 311 N Rm 101 Union Springs 36088-1659 (334) 798-6372	COLBERT COUNTY 201 N. Main St Tuscumbia 35674-0095 (256) 386-8535	FAVETTE COUNTY 103 First Ave NW Ste 4 Fayetteville 35555-2927 (256) 832-5432	LEE COUNTY PO Box 1530 Opelika 36823-1530 (334) 737-3635	MORGAN COUNTY PO Box 668 Opelika 36823-0668 (256) 351-4980 (256) 351-4983	TUSCALOOSA COUNTY 2501 7th St Ste 200 Fusardville 35451-1911 (256) 348-3870 x415
BUTLER COUNTY 707 Court Sq Rm 8 Oxford 37351-2305 (334) 382-6665 (334) 382-6829	CONDELL COUNTY 111 Court St Rm 102 Evergreen 36401 (251) 578-7024	FRANKLIN COUNTY PO Box 73 Russellville 35555-0070 (256) 332-8648	LMESTONE COUNTY 100 Clinton St S Ste E Adrian 36811-0655 (256) 231-6405	PERRY COUNTY PO Box 555 Maurice 36755-0555 (334) 683-2218	WALKER COUNTY PO Box 1472 Jasper 35502-1472 (205) 384-7279
CALHOUN COUNTY 1702 Noble St Ste 113 Avalon 36027-0889 (256) 241-2933	COOSA COUNTY PO Box 218 Reelfoot 35136-0218 (256) 377-2418	GENEVA COUNTY PO Box 430 Geneva 36345-0430 (334) 884-6605	LOWNDES COUNTY PO Box 311 Hayward 36045-0311 (334) 548-0388 (334) 548-0389	PICKENS COUNTY PO Box 173 Carmichael 35447-0173 (205) 383-0214	WASHINGTON COUNTY PO Box 1224 Chattahoochee 36118-1224 (251) 847-3255
CHAMBERS COUNTY 18 Alabama Ave E Rm 101 La Fayette 36562 (334) 864-4313	COVINGTON COUNTY 228 Hilda St Dr Andalusia 36410-2570 (334) 428-2885	GREENE COUNTY PO Box 224 Eufaula 36842-0224 (205) 372-9668	MADISON COUNTY 815 Oak Avenue, NW, Suite 150 Huntsville 35891-5933 (256) 532-3810 (256) 532-3319	PIKE COUNTY 101 W. Church St Rm B2 Troy 36081-1813 (334) 598-1757 (334) 598-6449	WILCOX COUNTY PO Box 661 Cuthbert 36726-0661 (334) 682-0933
CHESTER COUNTY 280 Cedar Bluff Rd Ste 108 Oxford 37351-1413 (256) 827-6335	CRENSHAW COUNTY PO Box 328 Laverne 36018-0328 (334) 335-6508 x252 (334) 335-6508 x253	HALE COUNTY 3050 Chickenville St Oreana 36744-1536 (334) 624-4872	MADISON COUNTY 815 Oak Avenue, NW, Suite 150 Huntsville 35891-5933 (256) 532-3810 (256) 532-3319	RANDOLPH COUNTY PO Box 215 Wadley 36275-0215 (256) 227-2138	WINSTON COUNTY PO Box 459 Dixie Springs 35553-0459 (205) 469-3858
CHILTON COUNTY PO Box 810 Camden 35046-0810 (205) 755-2620	CULMAN COUNTY 505 2nd Ave SW Ste 112 Culman 35035-4135 (256) 775-4887 (256) 775-4759	HENRY COUNTY 101 Court Square Bn K Athens 30610-0135 (334) 585-8080	MADISON COUNTY 815 Oak Avenue, NW, Suite 150 Huntsville 35891-5933 (256) 532-3810 (256) 532-3319	RUSSELL COUNTY PO Box 702 Phenix City 36864-0702 (334) 298-1443 (334) 448-1508	SECRETARY OF STATE ELECTIONS DIVISION PO Box 5816 Montgomery 36103 (205) 242-7216 (205) 274-8833
	DALE COUNTY PO Box 1101 Ozark 36361-1101 (334) 774-8038	HOUSTON COUNTY PO Box 6406 Ozark 36362-6406 (334) 877-4716	MARENGO COUNTY PO Box 480715 Linden 36748-0715 (334) 295-0248 (334) 295-0266	SHELBY COUNTY PO Box 1642 Columbiana 35051-1642 (205) 669-3911	

YOUR ADDRESS:

PUT
FIRST
CLASS
STAMP
HERE

MAIL TO:

BOARD OF REGISTRARS

**AFFIDAVIT AND APPLICATION FOR A CERTIFICATION OF AN ALABAMA BIRTH RECORD
FOR ALABAMA VOTER REGISTRATION USE**

In compliance with Section 31-13-28 of the Alabama Code (Beason-Hammon Alabama Taxpayer and Citizen Protection Act), I swear under oath that I am over the age of 16 and I plan to register to vote in the State of Alabama and that I do **NOT** possess any of the following documents that constitute evidence of U.S. citizenship:

1. Driver's license or nondriver's ID card issued by division or motor vehicles or equivalent governmental agency of any state within the U.S. provided that the governmental agency of another state within the U.S. requires proof of lawful presence in the U.S. (i.e., U.S. citizenship) as a condition of issuance of the driver's license or nondriver's ID card. **Alabama driver's license or nondriver's ID must be a "Star" license or ID.**
2. Birth certificate indicating birth in the U.S. or one of its territories.
3. Pertinent pages of a valid or expired U.S. passport, or original passport.
4. U.S. naturalization documents or the number of the certificate of naturalization
5. Other documents issued by the Federal Government proving U.S. citizenship, pursuant to the immigration and Nationality Act of 1952.
6. Bureau of Indian Affairs card number, tribal treaty card number, or tribal enrollment number.
7. Consular report of birth abroad of U.S. citizen.
8. Certificate of citizenship issued by the U.S. Citizenship and Immigration Services.
9. Certification of report of birth issued by the U.S. State Department.
10. American Indian card, with KIC classification, issued by the U.S. Department of Homeland Security.
11. Final adoption decree showing name and U.S. birthplace
12. Official U.S. military record of service showing place of birth in the U.S.
13. Extract from a U.S. hospital record of birth created at the time of birth indicating place of birth in the U.S.
14. Copy of declaratory judgment by a U.S. court confirming citizenship under 8 U.S.C. §1373.

Printed Name of Applicant

Notary Seal or Stamp

Signature of Applicant

Signature of Notary

Sworn to and subscribed before me on

Date

Information to Locate Birth Record: PLEASE CLEARLY PRINT ALL INFORMATION. FAILURE TO PROVIDE ACCURATE INFORMATION COULD DELAY THE PROCESSING OF THIS REQUEST

Full Name as Listed on Birth Record: _____
First Middle Last

Date of Birth: _____ County of Birth: _____

Mother's Full MAIDEN Name: _____
First Middle Last

Father's Full Name: _____
First Middle Last

Voter Registration Office Information:

County of Voter Registration Office: _____

Mailing Address: _____

City: _____ State: Alabama Zip: _____ E-mail Address: _____

Signature of Voter Registration Official

Date of Request

Phone number with area code: () - Fax number with area code: () -

ADPH -HS-89.1.20.2012

**APPLICATION TO THE COUNTY BOARD OF REGISTRARS FOR HEARING TO
DETERMINE APPLICANT'S CITIZENSHIP FOR VOTING PURPOSES (Form C-4)**

Complete and submit only if applicant has not submitted satisfactory documentary proof of citizenship.

I, _____, hereby request a hearing with the county Board of Registrars. In support thereof, I affirm as follows:

I am a United States citizen but do not possess or have access to any of the following documents showing United States Citizenship:

- (1) A driver's license or nondriver's identification card issued by the division of motor vehicles or the equivalent governmental agency of any state within the United States provided that the governmental agency of another state within the U.S. requires proof of lawful presence (i.e., U.S. citizenship) in the U.S. as a condition of issuance of the driver's license or nondriver's identification card. **Alabama driver's license or nondriver's ID card must be a "Star" license or ID.**
- (2) A birth certificate indicating birth in the U.S. or one of its territories.
- (3) Pertinent pages of a valid or expired passport identifying me and my passport number, or presentation of my U.S. passport.
- (4) United States naturalization documents or the number of the certificate of naturalization.
- (5) Other documents or methods of proof of United States citizenship issued by the federal government pursuant to the Immigration and Nationality Act of 1952, and amendments thereto.
- (6) A Bureau of Indian Affairs card number, tribal treaty card number, or tribal enrollment number.
- (7) A consular report of birth abroad of a citizen of the United States of America.
- (8) A certificate of citizenship issued by the United States Citizenship and Immigration Services.
- (9) A certification of report of birth issued by the United States Department of State.
- (10) An American Indian card, with KIC classification, issued by the United States Department of Homeland Security.
- (11) A final adoption decree showing my name and United States birthplace.
- (12) An official United States military record of service showing my place of birth in the United States.
- (13) An extract from a United States hospital record of birth created at the time of my birth indicating

my place of birth in the United States.

(14) Federal confirmation of U.S. citizenship under 8 U.S.C. § 1373.

I believe that I am a United States citizen based upon the following information:

(Provide the details as to why or how you became a citizen of the United States.)

I submit herewith the following documentation that proves that I am a United States citizen:

(Attach copies of any documentation that you believe demonstrates citizenship, such as newspaper birth announcements, family Bible entries, certificate of foreign birth if it reflects U.S. citizenship, affidavits signed by three U.S. citizens who know you are a U.S. citizen and have known you for 10 years or more, etc.)

NOTICE OF RIGHT TO HEARING BEFORE THE COUNTY BOARD OF REGISTRARS

I understand that I am entitled to a hearing before the Board of Registrars and an opportunity to testify and to present witnesses and additional evidence of citizenship if the Board does not determine that I have provided satisfactory evidence of citizenship based upon the information that I have supplied above. I understand that I have the right to have counsel, provided at my own expense, present at said hearing. I understand that notice of the hearing will be mailed to the address that I have provided at least five days prior to the hearing date.

Signature of applicant

Mail completed form and attached documents to your local Board of Registrars.

Authors: Jean Brown; Edward Packard; Julie Sinclair.

Statutory Authority: Code of Ala. 1975, §§ 31-13-28 (2012), 17-3-1 (2006).

History: New Rule: Filed September 31, 2013; effective March 7, 2013. **Repealed:** Filed February 19, 2015.

NEW

STATE OF ALABAMA
OFFICE OF THE SECRETARY OF STATE
ELECTIONS DIVISION
ADMINISTRATIVE CODE

820-2-2-.24

Mail-In Voter Registration Form.



State of Alabama Voter Registration Application
Instructions Regarding Proof of Citizenship for the Purpose of Registering to Vote

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 - Birth certificate indicating birth in the U.S. or one of its territories.
 - Pertinent pages of a valid or expired U.S. passport identifying applicant and applicant's passport number, or presentation of U.S. passport to Board of Registrars.
 - U.S. naturalization documents or the number of certificate of naturalization. If only number of certificate of naturalization is provided, applicant shall not be registered until number of certificate of naturalization is verified with U.S. Bureau of Citizenship and Immigration Services by Board of Registrars pursuant to 8 U.S.C. §1373(c).
 - Other documents or methods of proof of U.S. citizenship issued by federal government pursuant to Immigration and Nationality Act of 1952 and amendments thereto.
 - Bureau of Indian Affairs card number, tribal treaty card number, or tribal enrollment number.
 - Consular report of birth abroad of U.S. citizen.
 - Certificate of citizenship issued by U.S. Citizenship and Immigration Services.
 - Birth certificate issued by U.S. State Department.
 - American Indian card with KIC classification issued by U.S. Dept. of Homeland Security.
 - Final adoption decree showing applicant's name and U.S. birthplace.
 - Official U.S. military record of service showing applicant's place of birth in the U.S.
 - Extract from U.S. hospital birth record created at time of birth showing applicant's U.S. place of birth.
 - Federal confirmation of U.S. citizenship under 8 U.S.C. §1373.
- 2) If you were born in Alabama and do not have one of the documents listed in section 1, the Alabama Department of Public Health will send a birth certificate to your county Board of Registrars at no cost to you. Please fill out the attached Form HS-89, "Affidavit and Application for a Certification of an Alabama Birth Record for Alabama Voter Registration Use," and submit it to your county Board of Registrars.
- 3) If you believe you have proof of U.S. citizenship that is not listed in section 1, you may apply to your county Board of Registrars for a hearing to determine your U.S. citizenship for voting purposes. Please fill out the attached Form C-4 and submit it to your county Board of Registrars.

State of Alabama Mail-In Voter Registration Form

NVRA-2
[FORM REVISION DATE]

FOR USE BY U.S. CITIZENS ONLY ♦ FILL IN ALL BOXES ON THIS FORM ♦ PLEASE USE INK ♦ PRINT LEGIBLY

You can use this form to:

- ▶ Register to vote in Alabama.
- ▶ Update your voter registration record, if you have changed your name or address.

To register to vote in the State of Alabama, you must:

- ▶ Reside in Alabama and be a citizen of the United States.
- ▶ Provide satisfactory evidence of U.S. citizenship. You do not need proof of citizenship if you are registered to vote and you are using this form to update your registration record.
- ▶ Be at least 18 years of age on or before election day.
- ▶ Not have been convicted of a disqualifying felony, or if you have been convicted, you must have had your civil rights restored.
- ▶ Not have been declared "mentally incompetent" by a court.

Deadline for submitting application:

Voter registration and updating of voter records is closed during the ten days prior to each election in Alabama.

PROOF OF CITIZENSHIP REQUIRED: You must send with this application a legible photocopy or a copy in digital or other electronic format one of the documents listed on the Instruction Sheet. **IDENTIFICATION REQUIREMENT:** You will be required to present a valid form of ID when you vote absentee or at your polling place.

① Are you a citizen of the United States of America? ☐ Yes ☐ No **ATTENTION! If you answer "No" to either of these questions, do not complete this application.**

② Will you be 18 years of age on or before election day? ☐ Yes ☐ No

③ Print Your Name:

First Middle Last Suffix

④ Print Maiden Name / Former Name (if reporting a change of name)

First Middle Last Suffix

⑤ Date of Birth (mm/dd/yyyy) ⑥ Primary Telephone ⑦ Email Address

() () ()

Alabama Driver's License or Non-Driver ID Number:

STATE NUMBER

IF YOU HAVE NO ALABAMA DRIVER'S LICENSE OR ALABAMA NON-DRIVER ID NUMBER

Last four digits of Social Security number: () () () ()

☐ I do not have an Alabama driver's license or Alabama non-driver ID or a social security number.

Addresses	Current	⑧ Address where you live: (Do not use post office box)	Home Address (include apartment or other unit number if applicable)	City	State	ZIP
	Old	Address where you receive your mail:	Mailing Address, if different from Home Address	City	State	ZIP
		Address where you were last registered to vote: (Do not use post office box)	Former Address	City	County	State

⑨ Sex (check one)

☐ Female ☐ Male

⑩ Race (check one)

☐ White ☐ Black

☐ Asian ☐ American Indian

☐ Hispanic ☐ Other

REGISTRARS USE ONLY

County Pct _____

City Pct _____

CITIZENSHIP PROOF PER _____

DATE ☐ APPROVED ☐ DENIED

(mm/dd/yyyy)

Board member _____

Board member _____

Board member _____

⑪ Place of Birth City County State Country

⑫ Map / Diagram

If your home has no street number or name, please draw a map of where your house is located. Please include roads and landmarks.

⑬ Did you receive assistance?

If you are unable to sign your name, who helped you fill out this application? Give name, address, and phone number (phone number is optional).

Voter Declaration - Read and Sign Under Penalty of Perjury

▶ I am a U.S. citizen

▶ I live in the State of Alabama

▶ I will be at least 18 years of age on or before election day

▶ I am not barred from voting by reason of a disqualifying felony conviction

▶ I have not been judged "mentally incompetent" in a court of law

I solemnly swear or affirm to support and defend the constitution of the United States and the State of Alabama and further disavow any belief or affiliation with any group which advocates the overthrow of the governments of the United States or the State of Alabama by unlawful means and that the information contained herein is true, so help me God.

YOUR SIGNATURE _____ DATE (mm/dd/yyyy) _____

If you falsely sign this statement, you can be convicted and imprisoned for up to five years.



[THIS SPACE FOR NAME OF CURRENT SECRETARY OF STATE]

Questions? Call the Elections Division at 1-800-274-8683 or 334-242-7210

To mail, put the address of your county Board of Registrars on the lines below.

[THIS SPACE FOR CURRENT ADDRESSES AND PHONE NUMBERS OF BOARDS OF REGISTRARS OFFICES]

YOUR ADDRESS:

PUT
FIRST
CLASS
STAMP
HERE

MAIL TO:

BOARD OF REGISTRARS

**AFFIDAVIT AND APPLICATION FOR A CERTIFICATION OF AN ALABAMA BIRTH RECORD
FOR ALABAMA VOTER REGISTRATION USE**

In compliance with Section 31-13-28 of the Alabama Code (Beason-Hammon Alabama Taxpayer and Citizen Protection Act), I swear under oath that I am over the age of 16 and I plan to register to vote in the State of Alabama and that I do **NOT** possess any of the following documents that constitute evidence of U.S. citizenship:

1. Driver's license or nondriver's ID card issued by division or motor vehicles or equivalent governmental agency of any state within the U.S. provided that the governmental agency of another state within the U.S. requires proof of lawful presence in the U.S. (i.e., U.S. citizenship) as a condition of issuance of the driver's license or nondriver's ID card. **Alabama driver's license or nondriver's ID must be a "Star" license or ID.**
2. Birth certificate indicating birth in the U.S. or one of its territories.
3. Pertinent pages of a valid or expired U.S. passport, or original passport.
4. U.S. naturalization documents or the number of the certificate of naturalization
5. Other documents issued by the Federal Government proving U.S. citizenship, pursuant to the immigration and Nationality Act of 1952.
6. Bureau of Indian Affairs card number, tribal treaty card number, or tribal enrollment number.
7. Consular report of birth abroad of U.S. citizen.
8. Certificate of citizenship issued by the U.S. Citizenship and Immigration Services.
9. Certification of report of birth issued by the U.S. State Department.
10. American Indian card, with KIC classification, issued by the U.S. Department of Homeland Security.
11. Final adoption decree showing name and U.S. birthplace
12. Official U.S. military record of service showing place of birth in the U.S.
13. Extract from a U.S. hospital record of birth created at the time of birth indicating place of birth in the U.S.
14. Copy of declaratory judgment by a U.S. court confirming citizenship under 8 U.S.C. §1373.

Printed Name of Applicant

Notary Seal or Stamp

Signature of Applicant

Signature of Notary

Sworn to and subscribed before me on

Date

Information to Locate Birth Record: PLEASE CLEARLY PRINT ALL INFORMATION. FAILURE TO PROVIDE ACCURATE INFORMATION COULD DELAY THE PROCESSING OF THIS REQUEST

Full Name as Listed on Birth Record: _____

Date of Birth: _____ First _____ Middle _____ Last _____
County of Birth: _____

Mother's Full MAIDEN Name: _____

Father's Full Name: _____

First Middle Last

Voter Registration Office Information:

County of Voter Registration Office: _____

Mailing Address: _____

City: _____ State: Alabama Zip: _____ E-mail Address: _____

Signature of Voter Registration Official

Date of Request

Phone number with area code: () - Fax number with area code: () -

ADPH -HS-89.1.20.2012

**APPLICATION TO THE COUNTY BOARD OF REGISTRARS FOR HEARING TO
DETERMINE APPLICANT'S CITIZENSHIP FOR VOTING PURPOSES (Form C-4)**

Complete and submit only if applicant has not submitted satisfactory documentary proof of citizenship.

I, _____, hereby request a hearing with the county Board of Registrars. In support thereof, I affirm as follows:

I am a United States citizen but do not possess or have access to any of the following documents showing United States Citizenship:

- (1) A driver's license or nondriver's identification card issued by the division of motor vehicles or the equivalent governmental agency of any state within the United States provided that the governmental agency of another state within the U.S. requires proof of lawful presence (i.e., U.S. citizenship) in the U.S. as a condition of issuance of the driver's license or nondriver's identification card. **Alabama driver's license or nondriver's ID card must be a "Star" license or ID.**
- (2) A birth certificate indicating birth in the U.S. or one of its territories.
- (3) Pertinent pages of a valid or expired passport identifying me and my passport number, or presentation of my U.S. passport.
- (4) United States naturalization documents or the number of the certificate of naturalization.
- (5) Other documents or methods of proof of United States citizenship issued by the federal government pursuant to the Immigration and Nationality Act of 1952, and amendments thereto.
- (6) A Bureau of Indian Affairs card number, tribal treaty card number, or tribal enrollment number.
- (7) A consular report of birth abroad of a citizen of the United States of America.
- (8) A certificate of citizenship issued by the United States Citizenship and Immigration Services.
- (9) A certification of report of birth issued by the United States Department of State.
- (10) An American Indian card, with KIC classification, issued by the United States Department of Homeland Security.
- (11) A final adoption decree showing my name and United States birthplace.
- (12) An official United States military record of service showing my place of birth in the United States.

(13) An extract from a United States hospital record of birth created at the time of my birth indicating my place of birth in the United States.

(14) Federal confirmation of U.S. citizenship under 8 U.S.C. § 1373.

I believe that I am a United States citizen based upon the following information:

(Provide the details as to why or how you became a citizen of the United States.)

I submit herewith the following documentation that proves that I am a United States citizen:

(Attach copies of any documentation that you believe demonstrates citizenship, such as newspaper birth announcements, family Bible entries, certificate of foreign birth if it reflects U.S. citizenship, affidavits signed by three U.S. citizens who know you are a U.S. citizen and have known you for 10 years or more, etc.)

NOTICE OF RIGHT TO HEARING BEFORE THE COUNTY BOARD OF REGISTRARS

I understand that I am entitled to a hearing before the Board of Registrars and an opportunity to testify and to present witnesses and additional evidence of citizenship if the Board does not determine that I have provided satisfactory evidence of citizenship based upon the information that I have supplied above. I understand that I have the right to have counsel, provided at my own expense, present at said hearing. I understand that notice of the hearing will be mailed to the address that I have provided at least five days prior to the hearing date.

Signature of applicant

Mail completed form and attached documents to your local Board of Registrars.

Authors: Jean Brown; Edward Packard; William Sutton.

Statutory Authority: Code of Ala. 1975, §§ 31-13-28 (2012), 17-3-1 (2006).

History: New Rule: Filed February 19, 2015.